



2029 74-0



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MANAGERS

DESIGNERS CONSULTANTS

12 March 1993

Ms Cindy Gee
EG&G Rocky Flats Inc
P O Box 464
Golden, Colorado 80402-0464

Subject Revisions to the Draft Phase III RFI/RI Report
EG&G 881 Hillside Area (Operable Unit Number 1)
Contractor Meeting Minutes 11 March 1993
Roy F Weston, Inc (WESTON) Work Order No 2029 074-001

Dear Ms Gee

Attached are the minutes of the contractor meeting held Thursday 11 March 1993 to discuss the responsibilities for each organization and schedule for the above referenced project. These meeting minutes have been prepared and are being submitted in accordance with the requirements detailed in the EG&G Solicitation ASC236641MG.

Please do not hesitate to call if you have any questions or comments.

Sincerely

ROY F WESTON INC

Janell B Bergman, P G CPG
Project Manager

Michael A. Anderson, Ph D P E
Project Director

cc M D Gibson (EG&G)
Project File (2029 74 01)

**CONTRACTOR MEETING MINUTES
REVISION OF THE PHASE III DRAFT RFI/RI REPORT
EG&G OPERABLE UNIT NUMBER 1 ROCKY FLATS PLANT
HELD 11 MARCH 1993**

Meeting Attendees

Cindy Gee Ty DeMass Dennis Smith Fred Harrington and Burt Revirt (EG&G)
Michael A Anderson Ph D P E and Janell B Bergman P G CPG (WESTON)
Fred Duncan (Dames and Moore)
Mark Lewis (Stoller)
Mark Griswald (Ebasco)

Items Discussed

- 1 Cindy handed out an organizational chart to all attendees which described responsibilities (attached)
- 2 Ty DeMass introduced himself and urged all contractors to keep Cindy informed and to make sure the communication lines open Mr DeMass left at 11 45
- 3 Schedule Plutonium hot spot issue is schedule driver EG&G has requested a 9 month schedule however Cindy does not believe it will be approved All agreed to work on the assumption of a delivery date to the agencies of late August Contractors need to address all comments not impacted by the plutonium issue
- 4 Stoller and Dames and Moore are to report directly to Ebasco Ebasco will then transmit data/deliverables to WESTON WESTON and Ebasco report to Cindy All scope/direction issues must go through Cindy use technical leads for technical direction
- 5 Janell distributed database printout of comment listing and responsibilities WESTON requests that all comment responses be transmitted to WESTON via electronic deliverable with the numbering scheme corresponding with the numbers established by Cindy Response status column must reflect anticipated date for completion of each response Identify comments which can not be addressed until resolution of the plutonium issue
- 6 EE meetings scheduled with the agencies on 18 and 25 March 1993 EE should move forward since no major impact from hot spot issue anticipated
- 7 Dennis Smith will attend EE meeting Fred Harrington is EG&G lead on EE WESTON will revise database

- 8 Ebasco technical leads
 - Mark Griswald RI/Geology/overall subcontractor management
 - Carole Gullittin Nature and Extent/Data
 - Tom Abbott EE
 - 9 Plutonium data must be included in the Baseline Risk Assessment so must be level III IV or V data
 - 10 No additional field work is anticipated
 - 11 Schedule review based on 30 August delivery to agencies
 - Stoller and Dames and Moore information due to Ebasco 31 May 1993
 - Ebasco submittal to WESTON 7 June 1993
 - WESTON submittal to EG&G 28 June 1993
 - EG&G review period (2 weeks)
 - Revise per EG&G comments (1 week)
 - Submittal to DOE 26 July 1993
 - DOE review period (3 weeks)
 - Revise per DOE comments (2 weeks)
 - Submittal to EPA/CDH 30 August 1993
- Cindy said we will not have analytical results by 31 May so justifications for extending schedule to 9 months
- 12 Contractor meetings will be conducted every other week to discuss progress. The next meeting will be on Thursday 25 March 1993 at WESTON at 3:00 pm. Meeting place will alternate between Ebasco and WESTON
 - 13 Contractors to submit revised database printout to WESTON and Cindy by 19 March 1993
 - 14 Zeke Houk will be a coordinator for contractors to gather information (x8714)
 - 15 RI must reflect data set used by Dames and Moore for PHE
 - 16 WESTON will provide Ebasco with a diskette of numbered comments by Monday 15 March 1993

E G + G

Weston

- Technical Response
 - French Drain
 - Soils
 - Phase I + II
 - Geology/Hydrology
- Nature + Extent
- Comment Response Document
- Revise RI Report

Ebasco

- Technical Support
 - Phase III
- Subcontracts Mngmt/Oversight

Dames + Moore

- Human Health Assess
- Modelling Support

Stoller

- Ecological Assess
- Geology Support